

**SOURI AREA AGENCY ON AGING
OF DIRECTORS MEETING
March 23, 2009**

John Metzger, Chairman, called the meeting to order and led the group in the Pledge of Allegiance to the Flag.

ROLL CALL: Donnie Wagers, Sue Johnson, Wilma Stephens, Vera Monroe, Wanda Smith, Jim Boettcher, John Metzger, Bernice Reagan, Bob Greer, Ruby Dunbar, and Twila Anderson.

ABSENT and/or EXCUSED: Audrea Lyons, Pete Mayfield, Kathleen Hall, Cheryl Mihalevich, and Madeleine Dowdy.

STAFF PRESENT: Pam Windtberg and Marilyn Riley.

APPROVAL OF AGENDA: Wanda Smith made the motion to approve the Agenda as presented. Motion was seconded by Twila Anderson and carried.

APPROVAL OF MINUTES: Donnie Wagers made a motion to accept the minutes of the February meeting. Motion was seconded by Sue Johnson and carried.

FINANCIAL REPORT: Jim Boettcher moved to accept the Financial Reports for the month of February as presented.
Motion was seconded by Wanda Smith and carried.

CHECKS WRITTEN REPORT: Donnie Wagers moved to approve the Checks Written Report as presented. Motion was seconded by Sue Johnson and carried.

SHL REPORT: Lillian Metzger introduced Genieve Lynch as her replacement on SHL. The new Director is Jo Walker from the Southwest region.

C.A.R.E. REPORT: Travelle Whittaker, Executive Director of Heartland Resources, Inc. gave the report for C.A.R.E

SSC REPORT: Met 3/23/2009 and approved the NEMO AAA FY 2010 Area Plan.

EXECUTIVE DIRECTOR UPDATE:

The Area Agencies will now be monitored, as part of the audit. The division will be paying for the monitoring.

We will be displaying agency information at several health fairs over the next few months. We will be assisting persons with enrollment for MoRx and Medicare Part D Extra Help and, we hope, helping persons to find prescription drug assistance through NeedyMeds.org.

Our election process begins this week. Current board member/SHL will be sent intent forms, a press release will be mailed and contractors will receive information. Intent forms are due in the office on April 17. Elections will be held the week of May 4 . 8 at local senior centers.



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The E-Verify compliance requirement for the agency and will now be added to our SFY 2009 Contract Amendments contracts as we were originally told. DHSS is strongly encouraging that we complete the process of enrolling in E-Verify as soon as possible, if we have not already done so. The E-Verify clause, affirming enrollment and participation in a federal work authorization program will be added to an FY 2009 contract amendment for providers.

Due to a scheduling conflict at the Holiday Inn Select in Columbia the dates for the 2009 Aging Summit have been changed to Wednesday, October 28, Thursday, October 29 and Friday, October 30.

Warren County Council on Aging has a new senior center administrator- Carleen Williams. Carleen is doing a super job and we are very happy to be working with her.

We have received additional information from the state on the stimulus (ARRA) funding. DHSS is receiving \$1,284,714 congregate and \$632,475 Home Delivered for a total of \$1,917,189 of ARRA funds. No transfer of ARRA funds will be permitted. The amount of these funds is larger than expected and NE's share could be around \$95,000. The budget period for these funds is 3/17/09 to 9/30/10- 4 months of FY09, all of FY10 and 3 months of FY11. The ARRA funding must be used to provide congregate and home-delivered meals- to increase meals or to save meals that would have to be cut due to a decrease in other funding. Required reporting must document increases in meals provided. Since the intended use of this funding is to provide meals, if equipment is needed in order to provide more meals, grantees are encouraged to make such purchases from their regular Title III funding. The state will continue to provide us with on-going guidance regarding the allocation, uses, budgeting and reporting of these funds.

The pre-bid conference for the RFP was held on March 16th. Twenty-six bid packets were picked up on the 16th and two were mailed from the office on the 17th. Bids are due in our office no later than 2:00 p.m. on April 30. Contract award recommendations will be brought to the full board at the May 18th board meeting.

NEW BUSINESS:

1. USDA Meals/Medicaid Meals . February information provided.
2. Family Caregiver Support Program . February information provided.
3. The Executive Committee met by telephone conference March 18, 2009 to discuss the Executive Director's annual evaluation. Although the committee found the Executive Director's outstanding performance merited a raise, it was recommended, at her request, that it be delayed due to the uncertain funding situation that the Seniors are facing at this time. Vera Monroe moved adoption and Bernice Reagan seconded. The AAA Board ratified the action of the Executive Committee.
4. Standing Committee Reports . Information provided.
5. Vera Monroe made the motion that the FY2010 Area Plan be submitted as presented. Motion was seconded by Jim Boettcher and carried.
6. Budget Cuts (Information Item) The House Budget Committee initially cut 2.6 million dollars in General Revenue for home-delivered meals. \$500,000 was restored through an amendment- leaving a 2.1 million dollar cut in GR funding for home-delivered meals. NE's share of the 2.1 million dollar cut is \$117,810, which represents a loss of 18,346 meals area wide. The House will be working on the



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Centers across the state have mounted a campaign to get
northeast, Debbie Catlett, Director of the Hannibal
the effort- all nutrition contractor administrators, boards
and participants have been working very hard on the campaign.

7. HIPAA Compliance requires a Confidentiality Policy, inclusive of the Corporate Compliance Program, as it relates to Privacy Practices and that Board members sign the confidentiality policy as a condition of continued services on the Board of Directors. Forms were provided for each Board Member present and signed.
8. Building Repairs are needed at the Kirksville office. Due to rainwater leaking behind the siding across the front of the building, the wood under the siding has rotted. An estimate on the cost of the repair from an independent contractor is- labor \$800 to \$1,000, materials at \$1,843. Donnie Wagers made the motion to make the necessary repairs. The motion was seconded by Bernice Reagan and carried.
9. Ruby Dunbar made the motion that the recommendation of the Nominating Committee be accepted to not fill the Board vacancy in Pike County by appointment. Motion was seconded by Vera Monroe and ratified.

Business meeting adjourned at 11:30A.M. The next meeting will be April 27, 2009, at the Shelbina Library, Shelbina, MO

Wilma L. Stephens, Secretary