

**NORTHEAST MISSOURI AREA AGENCY  
BOARD MEETING  
May 24, 2010**

John Metzger, Chairman called the May meeting to order and led the group in the Pledge of Allegiance to the Flag.

**ROLL CALL:** Donnie Wagers, Sue Johnson, Wilma Stephens, Vera Monroe, Joyce Findley, Wanda Smith, Jim Boettcher, John Metzger, Ruby Dunbar, and Twila Anderson.

**EXCUSED:** Pete Mayfield, Bernice Reagan, Sue Conover and Jean Patrick.

**STAFF PRESENT:** Pam Windtberg

**APPROVAL OF AGENDA:** Wanda Smith made the motion to approve the Agenda as presented. Motion was seconded by Sue Johnson and carried.

**APPROVAL OF MINUTES:** Vera Monroe made a motion to accept the minutes of the April meeting held on April 26, 2010. Motion was seconded by Jim Boettcher and carried.

**FINANCIAL REPORT:** Joyce Findley moved to accept the Financial Reports for the month of April as presented. Motion was seconded by Twila Anderson and carried.

**CHECKS WRITTEN REPORT:** Sue Johnson made the motion to approve the Checks Written Reports for the month of April as presented. Motion was seconded by Joyce Findley and carried.

**SHL REPORT:** Pam reported the Northeast delegation will meet on Thursday, June 17<sup>th</sup> at 10:00 A.M. at the Monroe City Senior Center to select two proposals and five alternates to submit to the SHL Board for consideration at the October session. This year's fall session has been cut back to two days and will be held at the Capitol Plaza on October 6<sup>th</sup> & 7<sup>th</sup>.

**C.A.R.E. REPORT:** Barbara Smith, Scotland City Senior Center Director gave a report on their Nutrition Center and acknowledged with gratitude the grant that was received from 'The Foundation for Health & Support.

**SSC REPORT:** No Report

**Older Americans Act/Legislative Update-** No Report

**EXECUTIVE DIRECTOR UPDATE:** Pam Windtberg

May 30 is the closing date for audit bids to be received at the department.

May 30 is also the deadline for receiving bids on our dietitian service. As of Friday we have received 2 bids.

The state reviewed our disaster plan last week. There are some changes and additions to make but they did like the details of our business continuity plan.

Board members need to complete the Form 990 Board Review Checklist and return it to the office by June 15<sup>th</sup>.

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:**

1. USDA Meals/Medicaid Meals – April information provided.
2. Family Caregiver Support Program – April information provided.

3. **SSC Membership – The Board will select SSC members at the June meeting.**
  
4. **Ratification of Executive Committee Action – The Executive Committee met on 5/4/10. After an in-depth discussion the Executive Committee voted to use part of the agency’s donated funding to make repairs to our building including adding a 10’ x 24’ building addition and a pitched roof. A motion was made by Wanda Smith and seconded by Joyce Findley to ratify the Executive Committee’s recommendation. Motion carried.**
  - 4a. **The committee also voted to suspend all agency charitable donations due to the current financial situation. A motion was made by Jim Boettcher and seconded by Donnie Wagers to ratify the Executive Committee’s recommendation. Motion carried.**
  
5. **Election Results – An SHL election for three representative positions was held in the Mark Twain Region the week of May 3 – 7. In the election there were eleven ineligible registered voters casting ballots and there were two extra cast ballots- this did not affect the election results. Genevieve Lynch, George Wisdom and Wanda Smith were elected SHL representatives from the Mark Twain Region. A motion to approve the election results was made by Ruby Dunbar and seconded by Sue Johnson. Motion carried.**
  
6. **Governance Committee Recommendation – The committee recommended Milton Garrett to the board for filling the board vacancy in Warren County and Dollene Sanders for the alternate vacancy in the Northeast Region. A motion was made by Ruby Dunbar and seconded by Sue Johnson to accept the Governance Committee Recommendation. Motion carried.**
  
7. **Heartland Resources, Inc. requested a transfer of funds in their service area to better serve their clients. A motion was made by Vera Monroe to approve the request as presented. Motion was seconded by Joyce Findley and carried.**

**Respectfully Submitted:**

*Wilma Stephens*

**Next Meeting –June 28, 2010, 10:00a.m.  
@ Troy Senior Center, Troy, MO**