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**MISSOURI AREA AGENCY ON AGING
OF DIRECTORS MEETING
September 22, 2008**

John Metzger, Chairman, called the meeting to order and led the group in the Pledge of Allegiance to the Flag.

ROLL CALL: Donnie Wagers, Wilma Stephens, Vera Monroe, Cheryl Mihalevich, Jim Boettcher, John Metzger, Bernice Reagan, Bob Greer, Ruby Dunbar and Twila Anderson.

ABSENT and/or EXCUSED: Madeline Dowdy, Kathleen Hall, Audrea Lyons, Pete Mayfield, Sue Johnson and Wanda Smith,

STAFF PRESENT: Pam Windtberg.

APPROVAL OF AGENDA: Bernice Reagan made the motion to approve the Agenda as presented. Motion was seconded by Ruby Dunbar and carried.

APPROVAL OF MINUTES: Jim Boettcher made a motion to accept the minutes of the July 28th meeting. Motion was seconded by Bernice Reagan and carried.

FINANCIAL REPORT: Donnie Wagers moved to accept the Financial Reports for July & August as presented. Motion was seconded by Vera Monroe and carried.

CHECKS WRITTEN REPORT: Vera Monroe moved to approve the Checks Written Report as presented. Motion was seconded by Bernice Reagan and carried.

SHL REPORT: Lillian Metzger reported that the SHL delegates would meet at the Capitol Plaza on the 23rd of September. Priority bills are (1) To regulate payday loans. (2) To increase AAA funding for meals (3) Funding for new kitchen equipment (4) Safe drivers insurance discount.

**C.A.R.E. REPORT: No Report
SSC REPORT: No Report**

EXECUTIVE DIRECTOR UPDATE: Aging Summit registrations and room reservations have been made for Board members and contractors. Those attending are John & Lillian, Wanda, Twila, Ruby, Bob, Wilma, Debra Sparks, Diane Thorsen, Roseann, Debra Woodall, Judy and Pam.

The division is applying for a grant to do a Longitudinal Survey of Older Missourians to look at emergent trends in Need and Health-Related Quality of Life. The survey will be conducted biannually of persons 60+. One of the goals of the survey is to provide a contemporary view of the aging environment at the county-level. At some point I am sure that the AA's will be asked to contribute toward the cost of the survey. See handout.

Medicaid reimbursement checks were one week late again. The problem this time was the required updating of the state system to accommodate the new reimbursement rate of \$5.45.

Toni and I will be meeting with staff from the 211 information systems on October 6th. The goal is to share the information in our information databases. We are excited that we will finally be working together.

Understanding with the Arthritis Association and have
to attend trainings and to purchase training materials

OLDER AMERICANS ACT/LEGISLATIVE UPDATE: No Report

UNFINISHED BUSINESS: None

NEW BUSINESS:

1. Home Delivered Meal Expansion/ Medicaid Meals – August information provided. (No action required)
2. Family Caregiver Support Program – August information provided. (No action required)
3. Ratification of Executive Committee Action –The AAA Executive Committee met via/ telephone on August 22nd, 2008 @ 5:30 p.m. The Executive committee recommends to the Board that Twila Anderson be appointed to the NEMO AAA Board of Directors to serve as Board member from Schuyler County through June 30, 2011. The Board ratified the executive committees action with an aye vote of those present.
4. The Executive committee recommended to the board that a fifty-dollar bill be donated as a door prize for the Aging Summit. The Board ratified the executive committees action with an aye vote of those present.
5. SORT; The Missouri SMP Contract- Ruby Dunbar made the motion to sign the contract for FY 09. The motion was seconded by Twila Anderson and carried.
6. Personnel Committee Recommendation- The Personal Committee met @ 9:30 a.m September 22nd, 2008 to discuss the percentage of merit increase to be given to the AAA employees. The Personnel Committee recommends to the Board that a 6 % raise be given, based on employee evaluations. The recommendation was ratified by an aye vote of those present.
7. HIPAA Compliance- It has been determined that the Division of Senior & Disability Services is a covered entity under HIPAA. Agencies contracting with the division are considered Business Associates and must comply with HIPAA privacy and security standards. Agencies contracting with Business Associates must also comply with HIPAA privacy and security standards. The contract with the division we signed for FY 09 contain HIPAA requirements and we will be amending our contracts with providers to include the HIPAA requirements.
8. Area Agency Audit – We are waiting for our audit to be scheduled- the auditors have still not received a contract renewal from the state.
9. Standing Committee Reports- Information provided.
10. Contractor Monitoring- We started monitoring in August and it is going well. r. Several Board members are helping us monitor satellites and OATS buses.

The business meeting adjourned at 10:30 A.M. The next meeting will be October 20th, 2008 at the Shelbina Library meeting room, Shelbina, MO.

Wilma L. Stephens, Secretary